

**Monday 25<sup>th</sup> September 2023**

Dear Parent/Carer,

### **Parent Consultation Appointments**

Each term, we hold meetings in the academy for parents/ carers to discuss their child's progress with their child's class teacher.

Parents are invited to the academy for an appointment with their child's class teacher. To book an appointment, please use the Microsoft Form below to choose yours. Appointments will be limited to 10 minutes per child in order to ensure that the class teacher can speak to every parent/carer during the allocated time. You are welcome to arrive to your appointment **5 minutes early** in order to look at your children's books together with your child. This will be outside the classroom in order to ensure privacy for the parents/carers during their appointments.

#### **Our next Parents' Evening are:**

**EYFS – Monday 9<sup>th</sup> October 2023** [TO BOOK CLICK HERE](#)

**Y3 and Y4 – Tuesday 10<sup>th</sup> October 2023** [TO BOOK CLICK HERE](#)

**Y1 and Y2 – Wednesday 11<sup>th</sup> October 2023** [TO BOOK CLICK HERE](#)

**Y5 and Y6 – Thursday 12<sup>th</sup> October 2023** [TO BOOK CLICK HERE](#)

#### **KS2 Parents**

Please enter through their child's cloakroom door from the playground. Your child's books will be provided to you, and you will be given a space to sit in and look at the books until your appointment time in the classroom.

#### **KS1 Parents**

Please enter through the fire doors at the bottom end of the school. To reach these doors, walk past the Year 1 and 2 classrooms and round the rear of the building. A member of staff will be there to guide you. Your child's books will be provided to you, and you will be given a space to sit in and look at the books until your appointment time in the classroom.

#### **EYFS Parents**

Please enter through the nursery door and you will be guided to a space to look at your child's work until it is time for your appointment.

**Please note: Any appointments prior to 3:15pm will be held in the hall or Parent Meeting room as children will be in their classrooms at this point. Please sign in at the office and a member of staff will direct you to your meeting.**

We look forward to seeing you all soon.

Kind Regards,

Miss Helen Prout

Head of Academy